



Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	01	01	08:00	Room 101	Meeting	30	1	High	Completed	Initial meeting with client.
2023	01	02	09:00	Room 102	Training	45	1	Medium	Completed	Product training for sales team.
2023	01	03	10:00	Room 103	Review	15	1	Low	Completed	Weekly progress review.
2023	01	04	14:00	Room 104	Workshop	60	1	High	Completed	Workshop on new market entry.
2023	01	05	09:00	Room 105	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	06	10:00	Room 106	Review	15	1	Low	Completed	Weekly progress review.
2023	01	07	14:00	Room 107	Workshop	60	1	High	Completed	Workshop on customer feedback.
2023	01	08	09:00	Room 108	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	09	10:00	Room 109	Review	15	1	Low	Completed	Weekly progress review.
2023	01	10	14:00	Room 110	Workshop	60	1	High	Completed	Workshop on project planning.
2023	01	11	09:00	Room 111	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	12	10:00	Room 112	Review	15	1	Low	Completed	Weekly progress review.
2023	01	13	14:00	Room 113	Workshop	60	1	High	Completed	Workshop on team building.
2023	01	14	09:00	Room 114	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	15	10:00	Room 115	Review	15	1	Low	Completed	Weekly progress review.
2023	01	16	14:00	Room 116	Workshop	60	1	High	Completed	Workshop on risk management.
2023	01	17	09:00	Room 117	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	18	10:00	Room 118	Review	15	1	Low	Completed	Weekly progress review.
2023	01	19	14:00	Room 119	Workshop	60	1	High	Completed	Workshop on innovation.
2023	01	20	09:00	Room 120	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	21	10:00	Room 121	Review	15	1	Low	Completed	Weekly progress review.
2023	01	22	14:00	Room 122	Workshop	60	1	High	Completed	Workshop on data analysis.
2023	01	23	09:00	Room 123	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	24	10:00	Room 124	Review	15	1	Low	Completed	Weekly progress review.
2023	01	25	14:00	Room 125	Workshop	60	1	High	Completed	Workshop on project closure.
2023	01	26	09:00	Room 126	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	27	10:00	Room 127	Review	15	1	Low	Completed	Weekly progress review.
2023	01	28	14:00	Room 128	Workshop	60	1	High	Completed	Workshop on future strategy.
2023	01	29	09:00	Room 129	Meeting	30	1	Medium	Completed	Meeting with stakeholders.
2023	01	30	10:00	Room 130	Review	15	1	Low	Completed	Weekly progress review.
2023	01	31	14:00	Room 131	Workshop	60	1	High	Completed	Workshop on year-end review.



